

REQUIRED DOCUMENTS FOR CHEMIST SHOP

- (i) Site plan and key plan of the premises.**
- (ii) Constitution of the firm viz: Memorandum and articles of association and Copy of resolution Passed, in case of company. Partnership deed, duly attested by Notary Public, in case of partner-ship firm. Trust deed, in case of trust / society.**
- (iii) Photo ID proof of proprietor / partner / director of the firm.**
- (iv) Affidavit regarding non-conviction of Prop./Partner/Director as well as the firm under Drugs & Cosmetics Act, 1940.**
- (v) Affidavit regarding compliance of MPD 2021, if the premises are located on DDA residential flat / plot /building**
- (vi) Affidavit from the Regd. pharmacist/competent person (System Generated).**
- (vii) For Retail Sale Registered Pharmacist: a) Proof of qualification i.e. final degree certificate / provisional certificate with mark sheets. b) Registration of Delhi Pharmacy Council, c) Appointment Letter and Biodata**
- (viii) a) If Owned: either Regd. Sale Deed / Regd. GPA / Conveyance Deed in the name of owner, or Un regd. Sale Deed / un regd. GPA supported with Electricity Bill / Water Bill / property tax receipt. b) If Rented: Rent Receipt and either Regd. Rent Agreement, or Unregistered Rent Agreement along with ownership documents of landlord, as stated above.
* In case of village, Khasra Khatauni documents will be considered.**
- (ix) Photo of Pharmacist.**
- (x) FEES**